



# Bay Appraisal & Environmental, Inc.

19046 Bruce B. Downs Boulevard #246  
Tampa, Florida 33647-2434

**Kori D. Billings ~ State-Certified Residential R.E. Appraiser RD6568 ~ FHA Roster # FLRD6568**  
**Phone: 813.997.3341 ~ Fax Order To: 813.973.2792**  
**Email Order To: KoriB@tampabay.rr.com**  
**BAEnv.com**

## APPRAISAL ORDER FORM

Order Date: \_\_\_\_\_

Subject Property Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City, State, Zip

Legal Description: \_\_\_\_\_  
Required only if no address is provided

Parcel ID Number: \_\_\_\_\_  
Required only if no address is provided

Borrower (s): \_\_\_\_\_  
Last Name, First Name

Occupancy:  Owner  Tenant  Vacant

Property Contact for Appraiser Access: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Property Type:  Single Family/Detached  Condo  Townhome  
 Multi-Family (Duplex/Triplex etc)  Vacant Residential Lot  
 Other (please describe) \_\_\_\_\_

Loan Type:  **FHA**  Conventional  Private  New Construction

Purpose:  Sale / Purchase  Refinance

**NOTE: If purchase, please attach or send copy of sales contract.**  
**Appraisal WILL NOT be submitted until purchase contract is received by appraiser.**

Sale Price / Estimated Value: \$ \_\_\_\_\_

### CLIENT INFORMATION

Contact: \_\_\_\_\_

Phone / Fax Numbers: \_\_\_\_\_

Company: \_\_\_\_\_

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Hard Copies Required:  YES  NO

**PAYMENT TERMS:**  Collect at Inspection  Due on Receipt  
 Invoice Client (net 30 with approved credit)  Letter of Guarantee (must be notarized)

\*\*\*\*\***ALL PAYMENT TERMS ARE SUBJECT TO APPROVAL**\*\*\*\*\*

Expected Delivery Date: \_\_\_\_\_

Notes/Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_